

# **F O R W A R D   P L A N**

## **FOR THE PERIOD : 1 MAY 2013 TO 31 AUGUST 2013**

### ***What is the Forward Plan?***

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

### ***What is a Key Decision?***

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

### ***What does the Forward Plan tell me?***

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

### ***Who takes Key Decisions?***

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

### ***How to make representations and by when***

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD  
1 MAY 2013 TO 31 AUGUST 2013**

	<b>MATTER TO BE DECIDED</b>	<b>DECISION MAKER AND DATE</b>	
1	To give permission to The Bankfield School to apply for Presumption and the development of a Post 16 Centre	Executive Board	Not before 1st June, 2013
2	Amalgamation of Pupil Referral Units- Consultation Feedback	Executive Board	27 June 2013
3	Outcome of the Consultation on extending the age range of Fairfield Junior School and closure of Fairfield Infant School	Executive Board	27 June 2013
4	Public Consultation on the adoption of the Housing Strategy	Executive Board	13 June 2013
5	Joint Merseyside and Halton Joint Waste Local Plan - Adoption of Plan	Executive Board	23 May 2013
		Council	17 July 2013

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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### Children Young People and Families Portfolio

To give permission to The Bankfield School to apply for Presumption and the development of a Post 16 Centre	Executive Board Not before 1st June, 2013		Schools and Riverside College; Young people; Unions; Businesses; Communities; 14-19 partnership; Dioceses; Primary Care Trust; Representations should be made to the Strategic Director Children and Enterprise.	Raising the Participation Age: supporting local areas to deliver DCSF 2009 www.dcsf.gov.uk; Expanding a maintained mainstream school by enlarging or adding a sixth form - a guide for local authorities and governing bodies; www.dscf.gov.uk	Ann McIntyre <a href="mailto:ann.mcintyre@halton.gov.uk">ann.mcintyre@halton.gov.uk</a>
Amalgamation of Pupil Referral Units- Consultation Feedback	Executive Board 27 June 2013	Further to the paper presented to Executive Board on 28 March 2013, the Executive Board will review the consultation feedback and make a decision on the amalgamation	The following have received a letter explaining the proposals and been given the opportunity to make their views known:- Pupil Referral Unit Management Committee, Staff,	Report to Executive Board 28 March 2013	Strategic Director - Children and Enterprise

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		<p>of the Key Stage 3 and Key Stage 4 Pupil Referral Units.</p> <p>Any person wishing to make representations should do so in writing to Gerald Meehan, Director of Children and Enterprise, Municipal Building, Kingsway, Widnes by 10 June 2013.</p>	Trade Unions and Pupils and their Parents /Guardians.		
Outcome of the Consultation on extending the age range of Fairfield Junior School and closure of Fairfield Infant School	Executive Board 27 June 2013	Consideration of the outcome of the stage one consultation on the proposal to extend the age range of Fairfield Junior School and close Fairfield Infant School. Agreement on the next stage of consultation.	<p>Staff, Governors, Parents, Dioceses, Halton Schools, Trade Unions, Children's Trust and Neighbouring Authorities.</p> <p>Any person wishing to make representations should do so in writing to Gerald Meehan, Strategic Director, Children and Enterprise,</p>	Consultation Proposal - Executive Board report 28 March 2013	Strategic Director - Children and Enterprise

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			Municipal Building, Kingsway, Widnes by 29 May 2013.		

### Neighbourhood, Leisure and Sport Portfolio

Public Consultation on the adoption of the Housing Strategy	Executive Board 13 June 2013	To decide whether to adopt the Housing Strategy 2013-16 as a draft for public consultation.	External partners including Registered Providers of social housing, PCT, Police, Cheshire Fire and Rescue Service, Job Centre Plus and for comment through established partnership structures such as the Halton Strategic Partnership and Halton Housing Partnership. A copy will also be posted on the Council's website for public comment.	Halton Housing Strategy 2013-16 consultation draft; Halton Housing Strategy 2013-16 evidence paper consultation draft	Joanne Sutton <a href="mailto:joanne.sutton@halton.gov.uk">joanne.sutton@halton.gov.uk</a>
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### Physical Environment Portfolio

Joint Merseyside and Halton Joint Waste Local Plan - Adoption of Plan	Executive Board 23 May 2013	Adoption of Plan.	In total there have previously been seven separate rounds of	Waste Local Plan (Development Plan Document); available at Main	Tim Gibbs <a href="mailto:Tim.Gibbs@halton.gov.uk">Tim.Gibbs@halton.gov.uk</a>
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
	Council 17 July 2013		<p>consultation on the Waste Local Plan. Consultation has been undertaken with the general public on the modifications that resulted from the Waste Local Plan Examination Hearing Sessions.</p> <p>Any person wishing to make representations should do so in writing to Tim Gibbs, Policy and Development Services, Municipal Building, Kingsway, Widnes by 23 May 2013.</p>	Libraries, HDL's and online at <a href="http://www.wastep lanningmerseysid e.gov.uk">http://www.wastep lanningmerseysid e.gov.uk</a>	

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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**NOTE**

***The following Members comprise the Executive Board:***

Leader – Councillor Polhill

Deputy Leader and Resources Portfolio Holder – Councillor Wharton

Children, Young People and Families Portfolio Holder – Councillor Philbin

Health and Adults Portfolio Holder – Councillor Wright

Neighbourhood, Leisure and Sport Portfolio Holder – Councillor Harris

Community Safety Portfolio Holder – Councillor D. Cargill

Environmental Sustainability Portfolio Holder – Councillor Nelson

Economic Development Portfolio Holder – Councillor Jones

Physical Environment Portfolio Holder – Councillor R. Hignett

Transportation Portfolio Holder – Councillor J. Stockton